

CITY OF HARTFORD

TEMPORARY FOOD EVENT VENDOR APPLICATION

This form with remittance of \$50.00 (CASH ONLY) must be filed 10 days prior to the opening event. Bring cash and application to the Department of Licenses and Inspections, 550 Main Street, Room 304, Hartford, CT. 06103. **This form is not a license.** Temporary food permits will not exceed a period of 1 to 5 days.



Environmental Health Division
131 Coventry Street, Hartford, CT 06112
Telephone: 860-543-8815 Fax: 860- 722-6719

THIS PERMIT APPLICATION IS VALID FOR ONE EVENT ONLY

TODAY'S DATE: _____

Name of Event and Location: _____

Date(s) of Event: _____ Event Hours of Operation: _____

Name of Temporary Establishment: _____

Inspection Time _____ (minimum of 1 hour prior to Event Opening Time)

Name(s) of Owner/Operator: _____

Mailing Address: _____

Telephone: _____ Cell phone: _____ E-mail: _____

Onsite Supervisor(s): _____ Cell Phone: _____

_____ Cell Phone: _____

SIGNATURE OF APPLICANT _____

Each Section must be answered completely. Use additional sheets if needed.

Menu: List All Food and Beverages that will be served: _____

Heat Source: What heat source will you use to cook and keep hot foods hot?

Cold Storage: How will cold food be kept cold? _____

Transportation: How will frozen, cold, and hot foods be transported to the site?

Food Temperatures: How will food temperatures (cold and hot) be monitored during the event?

NOTE: CT Law requires cold food be maintained at 45° or lower, hot foods at 140° or higher. Thermometers must be present onsite.

Sanitation: Describe in detail the system you will use to wash, rinse, and sanitize your equipment/utensils/counters.

Hand washing: Describe the system you will use for hand washing. Gloves in use ?

Disposal of waste : Waste Water must not be dumped on the ground, into water ways or storm drains. Shall be collected and dumped into a sink designated for that purpose or toilet connected to a sanitary sewer.
Your Method? _____

Grease Barrels: Grease must NOT be dumped on the ground, into water ways or storm drains, but shall be dumped into a grease barrel for proper disposal. Your Method? _____

A C02 Extinguisher: A tank of at least 10lbs. ABC MUST be available in all booths even if you are not cooking. Please make sure "tank" inspection sticker is current.

I hereby agree to comply with all regulations established, or to be established by the Hartford Health Department of the City of Hartford. I understand that this license is subject to the result of periodic inspections, and may be revoked if sanitary standards under Section 14 of the Municipal Code of the City of Hartford are not maintained.

Signature: _____ Date: _____